

United Arts Council

OF CATAWBA COUNTY

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COMMUNITY CULTURAL FUND

GUIDELINES:

1. The Community Cultural Fund promotes cultural activities throughout Catawba County enabling municipalities and non-profit organizations to provide cultural programs at community and heritage festivals and events for their respective communities.
2. Special priority is given to the municipalities that fund the United Arts Council of Catawba County, organizations representing diversity, events that feature artists of diverse heritage, organizations that target special populations groups and events that will potentially reach large segments of Catawba County residents.
3. The maximum grant for any project will be \$1,500.
4. The events/projects must offer free admission to the general public.
5. The funds must be granted for events that take place in Catawba County.
6. Applicants should apply at least 90 days prior to their event/project.
7. No organization receiving operating grants from the United Arts Council of Catawba County shall be eligible to apply.
8. The United Arts Council of Catawba County should be recognized in all publicity and printed materials for the event for which funds are granted.

APPLICATION PROCESS:

- Mail or email a letter of intent and project budget to:
Chris Coffey, Grants & Research Coordinator
United Arts Council of Catawba County
grants@artscatawba.org
243 Third Avenue NE, Box 5
Hickory, N.C. 28601
- The letter of intent should be on organization letterhead and **must** include:
 - Contact person with telephone number and address
 - Overview of project
 - Intended use of funds
 - Amount of request
 - Estimated audience
 - Date of the project
- A project budget itemizing the intended use of funds **must also** be attached.
- A final report will be required within 30 days after the project's completion.